

## MINUTES 28TH HUB CYCLING ANNUAL GENERAL MEETING

Saturday, September 20, 2025

3:30 pm - 5 pm (virtually via Zoom)

*57 virtual attendees, made up of 55 members and 2 non-members  
(Quorum reached)*

1. The meeting was called to order at 3:30 pm with 38 attendees present virtually.  
Jeff Leigh, HUB Cycling Board President
2. A warm welcome and land acknowledgement was provided.  
Jeff Leigh, Board President
3. The presentation of specific motions for approval was facilitated by Jeff Leigh,  
Board President
  - a) Motion to approve the 2025 AGM Agenda  
Moved by Jeff Leigh, seconded by Victoria Gray  
The agenda was approved as distributed.
  - b) Motion to approve the 2024 AGM Minutes  
Moved by Jeff Leigh, seconded by Victoria Gray  
The Minutes were approved as published.
  - c) Motion to approve Philippe Alvarenga as the Elections Officer  
Moved by Jeff Leigh, seconded by Victoria Gray  
The motion passed.
  - d) Motion to approve Manning Elliot LLP as HUB Cycling's independent external  
financial reviewers  
Moved by Jeff Leigh, seconded by Victoria Gray  
The motion passed.
  - e) Motion re: number of terms\*

That HUB Cycling amend its Bylaws to limit the number of consecutive terms a director can run for, or serve, by adding to its Bylaw Part 4.25:

(11) Directors cannot run for, or serve, more than three (3) consecutive terms.

Moved by Jeff Leigh, seconded by Victoria Gray  
The motion passed.

*\*The online motion (via Simply Voting system) was not considered due to conflicting and potentially confusing language*

4. Outgoing board members were recognized for their hard work and efforts during their tenure and continuing directors were also thanked. Appreciation was expressed for the dedication and hard work of HUB Cycling's Executive Director, Rose Gardner, and all other HUB staff. Laura Jane, the past Executive Director, was also thanked for her contribution.  
Jeff Leigh, Board President
6. Year in Review: A HUB Cycling Report was presented by Rose Gardner, HUB Cycling Executive Director, followed by a question-and-answer session.
7. Year In Review: The Regional Advisory Committee Infrastructure Wins and Advocacy Projects report was presented by Leanna Grimes, HUB Board Co-Chair RAC, including opportunities for question-and-answers.
8. HUB Cycling recently developed a new 5-year Strategic Plan. Jeff Leigh, Board President, and Victoria Gray, Board Vice-President, provided an overview of the Strategic Plan.
9. Members were given an opportunity to provide input on how best to achieve the Strategic Plan goals over the coming 5 years. Virtual breakout rooms were established for each goal and AGM attendees participated, with HUB staff and Directors facilitating and taking notes.
10. The Financial Report: 2025 Performance was received as published, including a presentation of HUB Cycling's Financial Statement for the fiscal year ending March 31, 2025 by Esther Holubowich, Board Treasurer, HUB Cycling. Esther acknowledged the excellent work of HUB's Operations Director, Emily Beam, office manager, Jennifer Rai, and bookkeeper, Marianne Bos, along with all the staff.
11. Board of Directors Election results and results of voting on three motions were announced by the Elections Officer, Philippe Alvarenga. Electronic voting was held pre-meeting, starting on September 2, 2025 and ending on September 19, 2025 at 10 AM.

The following individuals were elected to the Board of Directors:

Anne Murray  
Antonio Arciniega  
Luke Gilles  
Esther Holubowich

Gabriela Favaron  
Robert Paddon

Motion #1: That HUB Cycling amend its Bylaws to extend the term length for Directors from two (2) years to three (3) years.  
RESULT MOTION 1: PASSED

Motion #2: That HUB Cycling amend its Bylaws to limit the number of consecutive terms a Director can run for, or serve, by adding to its Bylaw Part 4.25: (11) Directors cannot run for, or serve, more than three (3) consecutive terms.  
RESULT MOTION 2: PASSED

Note: a member had pointed out that there was a typo in this online ballot for motion 2. The description of the motion in our online system referred to establishing a limit of 3 consecutive terms, but the ballot referred to 3 consecutive years. The motion passed as drafted and a corrected motion was approved during the AGM, as noted above.

Motion #3: That HUB Cycling amend its Bylaws to remove the separate vote for president and to allow the Board of Directors to select from its own members those who will hold the offices of the Society, including the office of president.  
RESULT MOTION 3: PASSED

Final remarks were conveyed by the Elections Officer. Congratulations were offered to the newly elected Directors. Candidates who were not elected were thanked for their application and invited to explore volunteering with a local committee or working with HUB in other ways. The President was thanked on behalf of the Board, staff and volunteers for his continued dedication and service to HUB Cycling.

12. There being no further business a motion to adjourn the meeting was made  
Moved by Jeff Leigh, seconded by Victoria Gray  
The motion passed and the meeting was adjourned at 4:50 pm.

*Note Taker: Anne Murray, HUB Board of Directors*